

Children's Hospital of The King's Daughters
Fee Schedule for Copies of Patient Records
Effective September 1, 2025

Scenario	Format of Records Maintained	Format of Records Produced for Release	Maximum Reasonable Fee
1	Paper/hard copy or electronically stored	Paper/hard copy	\$0.50 per page up to 50 pages \$0.25 each additional page Search/handling fee not to exceed \$20.00 Plus all shipping costs
2	Microfilm or other micrographic process	Paper/hard copy	\$1.00 per page Search/handling fee not to exceed \$20.00 Plus all shipping costs
3	Electronically stored	Electronic format	\$0.37 per page up to 50 pages \$0.18 each additional page Search/handling fee not to exceed \$20.00 Plus all shipping costs \$150.00 Maximum Total
4	Combination of paper/hard copy not stored in electronic format and electronically stored – for example, if part of a record is stored in the EHR while simultaneously storing part of the record on paper	Combination of paper/hard copy and electronic format	The portion of the fee pertaining to the records stored as paper/hard copy are subject to the maximums described in Scenario 1. The portion of the fee pertaining to the records stored in electronic format are subject to the maximums described in Scenario 3. \$20.00 search/handling fee maximum if records are produced in both paper/hard copy and electronic formats
5	Patient account balances stored as paper/hard copy or electronically	Paper/hard copy or electronic format	Patient account balances or itemized listing of charges must be supplied at no cost up to 3 times every 12 months, either to the patient or the patient's attorney.
6	X-ray, study or other imaging stored as hard copy	Hard copy	Search/handling fee not to exceed \$10.00 Plus actual cost of supplies and labor of copying the requested images Plus all shipping costs