

CHILDREN'S SPECIALTY GROUP, PLLC



Division of Developmental Pediatrics

Christine Houlihan, M.D.

Jessi Simpson, NP

Michelle Atwood, NP

Cindy Blanton, NP



400 Greshman Drive, Ste. 900
Norfolk, Virginia 23507
Phone: (757) 668-7473
Fax: (757) 668-7474

Dear Parents and Caregivers,

Date:

We have received a referral from your primary care physician requesting an appointment with one of our developmental pediatricians. At that time, we have added your child's name to the Developmental Pediatrics clinic waiting list because we are not yet able to offer you an appointment date. This delay in appointment time has to do with a high level of community demand and a national shortage of experts in developmental disorders.

We have enclosed a new patient packet that includes a Check List, New Patient Comprehensive History Form, and Vanderbilt Parent and Teacher rating scales. These forms must be completed and mailed back to our office to move forward in the wait process. **If we do not receive the completed packet within 30 days from the date above, your child will be removed from the wait list.**

As soon as we receive your completed packet and it has been reviewed the office may contact you to offer recommendations about community resources, programs or providers that can help address specific areas of need, regardless of your child's ultimate diagnosis if needed. This will allow your child to start services while you pursue a more thorough clinical evaluation. **Our wait time is approximately 9 months, after the packet is received.**

We schedule appointments about two to three months in advance. We will contact you to offer a specific appointment time about two months prior to the appointment. You are welcome to contact us with any questions, or to make sure we received your packet and have your up-to-date contact information.

Please contact us #757-668-7473 between the hours of 8:00 and 4:30 for any questions or concerns and we will be happy to assist you.

Yours sincerely,
The Division of Developmental Pediatrics